



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

May 4, 2010

To: Supervisor Gloria Molina, Chair
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

A handwritten signature in dark ink, appearing to read "W. Fujioka", is written over the printed name and title of the Chief Executive Officer.

QUARTERLY OVERTIME REPORTING - REASONS FOR OVERTIME

Attached are the quarterly reports for the period of April 1, 2010 through June 30, 2010, regarding departments' requests and reasons for their overtime. The reports classify overtime hours or shifts for each department into the following specific categories:

- Implementation of new programs;
- Workload and/or caseload increases;
- Vacancies;
- Recruitment issues or hiring delays; and/or
- Hiring freeze.

The first report (Attachment I) identifies the number of overtime hours for FLSA-covered positions, and the second report (Attachment II) identifies the number of overtime shifts relating to exempt positions (each shift is equal to eight hours of compensatory time-off).

Responses were received from 36 departments. A total of 1,425,483 hours and a total of 9,053 shifts were requested.

Summary information within each of the categories are discussed below:

Each Supervisor
May 4, 2010
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Workload/Caseload Increases

The primary reason departments gave for requiring overtime for both shifts and hours was for workload and/or caseload increases. Approximately 83 percent of the total hours requested and approximately 88 percent of the total shifts requested were required for this reason.

Vacancies

Approximately 14 percent of overtime hours and approximately five percent of shifts were requested by departments for this reason.

Implementation of New Programs

Approximately three percent of overtime hours, as well as approximately six percent of shifts were requested primarily for this reason.

Recruitment, Hiring Delays and Hiring Freeze

Less than one percent of overtime hours and shifts were requested for recruitment and hiring delays. Less than one percent of overtime hours and shifts were requested because of hiring freeze limitations, and the majority of them are due to a Department of Public Works self-imposed hiring freeze in anticipation of decreased State funding.

The departments' request for overtime represent the maximum possible overtime hours that may be required, and it is possible that all hours and shifts requested may not be used during the quarter. Chief Executive Office (CEO) staff will continue to monitor all future requests for overtime on a quarterly basis, and the specific circumstances behind the requests.

If you have any questions, please contact me or your staff can contact Charlene Abe at (213) 974-8355.

WTF:SK:CA
CL:yjf

Attachments

c: All Department Heads (via electronic mail)

Quarterly Overtime Report.m

**COUNTY OF LOS ANGELES
QUARTERLY REQUEST FOR OVERTIME RECAP
OVERTIME HOURS REQUESTED BY DEPARTMENT**

April 2010 - June 2010

Department	Total Overtime Hours Requested for Positions Coded c or n	Department Percent of Total Hours	Reason for Overtime					Total Hours Reported in the New Format
			# of Overtime Hours Requested due to Implementation of New Programs	# of Overtime Hours Requested due to Workload and/or Caseload Increases	# of Overtime Hours Requested due to Vacancies	# of Overtime Hours Requested due to Recruitment Issues or Hiring Delays	# of Overtime Hours Requested due to Hiring Freeze	
Affirmative Action Compliance	0	0.00%			No Overtime Hours Requested			
Agricultural Commissioner/Weights & Measures	12,582	0.88%	40	10,042	1,320	1,120	60	12,582
Alternate Public Defender	688	0.05%	0	688	0	0	0	688
Animal Care & Control	4,257	0.30%	0	965	3,292	0	0	4,257
Assessor	24,698	1.73%	950	23,574	0	174	0	24,698
Auditor Controller	2,520	0.18%	0	2,494	26	0	0	2,520
Beaches and Harbors	1,670	0.12%	0	886	784	0	0	1,670
Board of Supervisors	806	0.06%	27	779	0	0	0	806
Chief Executive Office	1,878	0.13%	0	1,878	0	0	0	1,878
Chief Information Office	16	0.00%	0	16	0	0	0	16
Children & Family Services	51,631	3.62%	2,238	49,329	64	0	0	51,631
Child Support Services	3,563	0.25%	2,617	946	0	0	0	3,563
Community & Senior Services	3,636	0.26%	0	3,636	0	0	0	3,636
Consumer Affairs	135	0.01%	0	135	0	0	0	135
Coroner	1,420	0.10%	0	1,024	208	188	0	1,420
County Counsel	224	0.02%	0	224	0	0	0	224
District Attorney	1,649	0.12%	0	1,649	0	0	0	1,649
Fire	608,890	42.71%	0	608,890	0	0	0	608,890
Health Services	0	0.00%						
Human Resources	959	0.07%	60	809	66	24	0	959
Internal Services Department	25,435	1.78%	0	21,971	3,464	0	0	25,435
Mental Health	34,962	2.45%	3,895	24,289	4,246	2,505	27	34,962
Military & Veterans Affairs	0	0.00%			No Overtime Hours Requested			
Museum of Art	802	0.06%	0	802	0	0	0	802
Museum of Natural History	691	0.05%	691	0	0	0	0	691
Office of Public Safety	57,804	4.06%	0	36,017	21,387	400	0	57,804
Parks & Recreation	905	0.06%	243	662	0	0	0	905
Probation	17,043	1.20%	0	16,830	213	0	0	17,043
Public Defender	690	0.05%	64	626	0	0	0	690
Public Health	44,222	3.10%	1,600	39,812	2,116	672	22	44,222
Public Social Services	30,893	2.17%	1,696	29,198	0	0	0	30,893
Public Works	59,769	4.19%	1,962	44,556	4,885	726	7,640	59,769
Public Library	7,637	0.54%	208	7,120	149	120	40	7,637
Regional Planning	296	0.02%	0	296	0	0	0	296
Registrar-Recorder	69,181	4.85%	917	68,139	125	0	0	69,181
Sheriff	351,423	24.65%	18,720	180,830	151,873	0	0	351,423
Treasurer & Tax Collector	2,508	0.18%	366	2,142	0	0	0	2,508
TOTAL HOURS	1,426,483	100.00%	36,293	1,181,254	194,218	5,929	7,789	1,426,483
			2.55%	82.87%	13.62%	0.42%	0.55%	100.00% *

* Totals may not add up to exactly 100% due to rounding.

**COUNTY OF LOS ANGELES
QUARTERLY REQUEST FOR OVERTIME RECAP
OVERTIME SHIFTS REQUESTED BY DEPARTMENT**

April 2010 - June 2010

Department	Total Overtime Shifts Requested for Positions Coded x	Department Percent of Total Shifts	Reason for Overtime					
			# of Overtime Shifts Requested due to Implementation of New Programs	# of Overtime Shifts Requested due to Workload and/or Caseload Increases	# of Overtime Shifts Requested due to Vacancies	# of Overtime Shifts Requested due to Recruitment Issues or Hiring Delays	# of Overtime Shifts Requested due to Hiring Freeze	Total Shifts Reported in the New Format
Affirmative Action Compliance	0	0.00%			No Overtime Shifts Requested			
Agricultural Commissioner/Weights & Measures	26	0.29%	0	26	0	0	0	26
Alternate Public Defender	9	0.10%	0	9	0	0	0	9
Animal Care & Control	37	0.41%	0	29	8	0	0	37
Assessor	50	0.55%	0	50	0	0	0	50
Auditor Controller	1,257	13.89%	0	1,257	0	0	0	1,257
Beaches and Harbors	0	0.00%			No Overtime Shifts Requested			
Board of Supervisors	75	0.83%	1	74	0	0	0	75
Chief Executive Office	1,285	14.19%	0	1,275	10	0	0	1,285
Chief Information Office	18	0.20%	0	18	0	0	0	18
Children & Family Services	639	7.06%	54	580	0	5	0	639
Child Support Services	50	0.55%	18	32	0	0	0	50
Community & Senior Services	189	2.09%	0	189	0	0	0	189
Consumer Affairs	0	0.00%			No Overtime Shifts Requested			
Coroner	0	0.00%			No Overtime Shifts Requested			
County Counsel	24	0.27%	0	24	0	0	0	24
District Attorney	910	10.05%	0	910	0	0	0	910
Fire	235	2.60%	0	235	0	0	0	235
Health Services	0	0.00%						
Human Resources	590	6.52%	19	439	131	1	0	590
Internal Services Department	28	0.31%	0	21	7	0	0	28
Mental Health	798	8.81%	32	706	58	1	1	798
Military & Veterans Affairs	0	0.00%			No Overtime Shifts Requested			
Museum of Art	0	0.00%			No Overtime Shifts Requested			
Museum of Natural History	0	0.00%			No Overtime Shifts Requested			
Office of Public Safety	28	0.31%			No Overtime Shifts Requested			
Parks & Recreation	151	1.67%	0	24	4	0	0	28
Probation Department	89	0.98%	41	110	0	0	0	151
Public Defender	33	0.36%	0	89	0	0	0	89
Public Health	873	9.64%	0	33	0	0	0	33
Public Social Services	329	3.63%	78	639	145	0	11	873
Public Works	149	1.65%	161	148	0	0	0	329
Public Library	81	0.89%	15	128	5	0	1	149
Regional Planning	8	0.09%	30	43	6	0	2	81
Registrar-Recorder	373	4.12%	0	7	1	0	0	8
Sheriff	656	7.25%	74	293	6	0	0	373
Treasurer & Tax Collector	63	0.70%	0	572	84	0	0	656
TOTAL SHIFTS	9,053	100.00%	560	8,006	465	7	15	9,053

6.19%

88.43%

5.14%

0.08%

0.17%

100.00% *

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May 3, 2010

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From: William T Fujioka
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